

## Eastern Illinois University The Keep

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Minutes

Staff Senate

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1994

Februrary 14, 1994

Staff Senate

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**STAFF SENATE**

**Minutes of February 14, 1994 (Vol 1, No. 14)**

Called to order by Staff Senate President, Shirley Stewart at 1:00 p.m., Schahrer Room, Union

**Present:** Kathy Cartwright, Danny Cross, Adam Due, Vickie Gilbert, Dennis Jones, Shirley Stewart, Jean Liggett, Sandy Bingham-Porter, John Flynn, Maggie Dell, Mickey Carrell, Wayne Bosler, Teresa Sims

**Absent:** Anita Thomas, Roger Miller, Lynn Kimbrough

**Visitors:** Ms. Joan Gossett, Dr. Charles Colbert, Ms. Sandi Ramsay, Dr. Elise Post

**Minutes:** A motion (Cross/Sims) to approve the minutes of January 24, 1994 passed. Correction to the December 13, 1993 minutes: Human Resources cannot receive civil service register lists from other state universities without the applicant requesting their test scores be transferred. However, Human Resources is working with the Affirmative Action Office at the University of Illinois for recruitment of minorities and females.

**I. Old Business**

**A. Proposed Letter to Board of Governors Regarding Sick Leave Payouts**

A motion (Cross/Liggett) was made to table the approval of a proposed letter to the BOG regarding sick leave payouts until next meeting. The will allow review by constituent groups.

**B. Presentation: University Union Smoking Policies by Ms. Joan Gossett**

The University Union receives \$1.5 million in student funding. All policies which effect the Union go through the Union Advisory Board (UAB). The UAB members are made up of 8 students and 3 faculty. Suggestions from the Staff Senate regarding the redesignation of smoking lounges were not approved by the UAB. 'Smoke eaters' will be placed in the Panther Lair and 3rd floor of the Union in an attempt to alleviate smoke from the lounges. A motion (Cross/Dell) to have the smoking subcommittee approach the UAB and express staff concerns was made and passed.

**II. Correspondence**

**A. University Parking Committee Minutes of February 2, 1994**

**B. Melody Allison memo on pesticide worker protection workshop**

**III. Reports**

**A. Dr. Colbert representing Dr. Jorns**

As soon as weather permits, a crosswalk will be painted on 7th street. Location will approximately be from the exit of Blair Hall.

Warm water in rest rooms in some buildings was discontinued 3 years ago in an effort to save money. The cost savings is approximately \$12,000 to \$24,000. Dr. Colbert would rather fund a civil service position with this money and has decided not to restore the warm water.

**B. Athletic Director Search Committee (Bingham-Porter/Stewart)**

Telephone interviews have been conducted. A list of 6 or 7 potential candidates has been submitted to President Jorns. Dr. Jorns will determine which candidates will be invited to interview on campus.

**C. Weather Related Concerns**

In a special meeting with Dr. Jorns on February 4, 1994, policy to close

the University due to weather was discussed. It is Dr. Jorns' obligation to keep the University open. There is no time built into the semester to 'make-up' lost days as there is in the public schools. With the case of January 18, 1994, President Jorns took prudent steps in his decision to not close the University. The buildings had adequate heat, and highways were 95% open. The majority of our student population (90%) is on campus and does not commute to attend classes. Valid reasons to close the University would include: CIPS cutting power to the University or the majority of roads are dangerous and impassable due to ice or snow. An employee may use their accrued leave if they feel the weather conditions are hazardous to their health, and it should not be held against the employee for using accrued leave for weather related absence.

- D. Special Assistant to the President Search Committee (Stewart)**  
Dr. Jill Nilsen has been appointed to the position.

- E. NCA Faculty/Professional/Staff Committee**  
(Bingham-Porter/Thomas/Carrell)

The Committee is in the process of compiling statistics for the final NCA Self Study report.

- F. Development Advisory Committee (Jones)**

A new committee has been formed to examine the needs and establish goals for the Development area. Dennis Jones will represent the Staff Senate on this committee.

#### **IV. New Business**

- A. Current Issues of Civil Service Merit Board (Ms. Sandi Ramsay)**

Results of Service Bonus Points survey were discussed. All Universities with the exception of University of Illinois - Chicago Medical Center, would like to see some kind of bonus points system reinstated. The Merit Board has been asked to go back and review all prior rulings that would prevent the reinstatement of service bonus points. New members have been appointed to the CS Merit board. Appointments in prior years included mostly people with legal backgrounds. Currently, appointment considerations include people who are 'pillars of the community'. Ms. Ramsay feels the new board will be a 'listening' board. Some civil service positions will have new tests. Grievance policies have been asked to be submitted to the board for review. Some civil service promotional lines have been merged. Human Resources will have more information on this item.

- C. Human Resources Director, Dr. Elise Post**

Dr. Post extended her deepest thanks for the welcome reception given by the Staff Senate and Civil Service Council in her honor. She also reminded the Staff Senate of the first Human Resource Forum.

#### **V. Agenda Items for February 28, 1994 Meeting**

Mr. Lloyd Leonard will address changes in the Desk Audit Policy.  
IBHE Sick Leave Payout letter

#### **VI. Adjournment**

The next meeting is on February 24, 1994 in the Schahrer Room, Union at 1:00 p.m.

A motion was made and carried to adjourn the meeting. (Dell/Gilbert) The meeting adjourned at 2:35 p.m.

Respectfully submitted,

Sandy Bingham-Porter, Secretary